

Position Description – Minister of Children, Youth and Families
Peace Evangelical Lutheran Church (PECL)
(Council Approved August 1 , 2024)

The Minister of Children, Youth and Families (CYF) supports and assists the Pastor, staff, and the congregation in the proclamation of the Gospel through care and attention to the spiritual growth of young people and their parents in these areas: Christian Education, Service, Fellowship, and Community Outreach. The Minister of Children, Youth and Families (CYF) is responsible for the overall leadership and coordination of the CYF program at Peace Lutheran Church. They shall create opportunities between God’s people for the upbuilding of the kingdom of God at Peace and in Peace’s neighborhood.

Desired Skillset:

The Minister of Children, Youth and Families (CYF) will possess relevant skills, experience and knowledge, including:

- Ability to articulate, or willingness to learn, the Christian faith in accordance with Peace Lutheran Church and the Evangelical Lutheran Church in America
- Relevant Christian faith formation and church leadership experience or CYF leadership training.
- Ability to direct and work with children aged 0-18, exhibiting the love of Jesus
- Ability to display effective interpersonal communication skills and to work collaboratively with Pastors, staff, parents, and other members of Peace congregation
- Demonstrated competency in planning and administering programs in the area of CYF
- Ability to reach out and build relationships with families and youth in the neighborhood and with community partner organizations
- Familiarity with or willingness to learn Christian education and youth mentorship models
- Familiarity with cultural competence, diversity and inclusion
- Ability to be creative and innovative, being able to start and sustain new programs
- Ability to be well organized and to administer budgets and do event planning
- Ability to find a cooperative and flexible approach to problem solving
- Ability to communicate appropriately using a variety of methods, including: one-on-one conversations, group discussions, public speaking, email, Facebook and other social media
- Ability to pass a background check

CHRISTIAN EDUCATION:

- Develop and lead a leadership team to strategize and implement a vision for Christian Education programs and resources for families with children 0-18 years of age
- Partner with the Pastor in coordinating the Confirmation program
- Partner with the Pastor in leading children’s time during Sunday worship
- Support and nurture parents in their spiritual growth and development
- Supervise Sunday morning nursery program and mentor nursery attendants

- Coordinate Christmas Pageant
- Oversee training of teachers, mentors, and other adult leaders for all CYF programs
- Oversee training of any youth or young adult leaders
- Oversee training and maintenance of child protection and all necessary CYF policies

SERVICE:

- Create opportunities for children and youth to serve within the life of the church
- Create opportunities for CYF to serve in the Peace neighborhood and the world beyond
- Coordinate and train appropriate adult leaders to serve alongside children and youth
- Recruit leaders for our joint Vacation Bible School with St. Alban's Episcopal Church

FELLOWSHIP:

- Create activities and opportunities for fellowship and friendship-making for K-12
- Coordinate regular events for our Faithful Families program
- Help families engage in fellowship with the wider congregation and build intergenerational bonds

COMMUNITY OUTREACH:

- Support the Neighbor to Neighbor (N2N) program and any programs of REACT DC or Global Refuge in their work with refugee and immigrant families
- Develop new opportunities for Peace to know and love our neighbors and community
- Coordinate the annual community Trunk or Treat
- Coordinate the annual community Easter Egg Hunt
- Support families in their lives and their communities outside of Peace

General Schedule, Benefits and Performance Review

- 30 hrs per week, scheduled to program needs, etc.
- Salary commensurate with experience, skills and ongoing job performance to be paid on a salaried basis, every two weeks
- Continuing Education budget provided
- Two weeks paid vacation
- Five Sundays off per year
- Reports to Senior Pastor
- Performance Review completed on an annual basis